



NATIONAL INVESTMENT BOARD (NIB)
DIRECTORATE OF CORPORATE AFFAIRS AND BUSINESS FACILITATION
THE COMPANIES ACT NO. 5 OF 2009
DIRECTORATE OF CORPORATE AFFAIRS



RECALL FORM

Nationality	<input type="text"/>	ID/Passport No.	<input type="text"/>
Title (Mark x in appropriate box) Mr. Mrs. Miss	<input type="text"/>	Surname	<input type="text"/>
First name	<input type="text"/>	Middle Name	<input type="text"/>
Occupation	<input type="text"/>	Date of birth	<input type="text"/> Sex M <input type="checkbox"/> F <input type="checkbox"/>
Nationality	<input type="text"/>	ID/Passport No.	<input type="text"/>

Title (Mark x in appropriate box) Mr. Mrs. Miss	<input type="text"/>	Surname	<input type="text"/>
First name	<input type="text"/>	Middle Name	<input type="text"/>
Occupation	<input type="text"/>	Date of birth	<input type="text"/> Sex M <input type="checkbox"/> F <input type="checkbox"/>
Nationality	<input type="text"/>	ID/Passport No.	<input type="text"/>
Title (Mark x in appropriate box) Mr. Mrs. Miss	<input type="text"/>	Surname	<input type="text"/>
First name	<input type="text"/>	Middle Name	<input type="text"/>
Occupation	<input type="text"/>	Date of birth	<input type="text"/> Sex M <input type="checkbox"/> F <input type="checkbox"/>
Nationality	<input type="text"/>	ID/Passport No.	<input type="text"/>

Complete if shareholder is a Company

Company Name	<input type="text"/>	Date of Incorporation	<input type="text"/>
Business Address	<input type="text"/>		

Please attach copy of Certificate of Incorporation



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Note: Please attach valid coloured photocopy of your National Identification Card, NASSIT ID or Passport for Sierra Leoneans. On-Sierra Leoneans shall attach coloured photocopy of passport and residential permit (if applicable). Use an additional sheet for shareholders information (where necessary)

12. Date of submission of last annual report and financial statement

13. Does a company have an existing charge YES

☐

NO

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If yes please provide brief details

14. ACCOUNTING PERIOD OF THE COMPANY

15. PARTICULARS OF DIRECTORS

Name of director	Address	Signature

National Revenue Authority Tax Identification Number (TIN)

NASSIT Number



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DOCUMENTS LISTED FROM 1 TO 10 MUST ACCOMPANY EVERY APPLICATION

NAME OF COMPANY

1. CERTIFICATE OF INCORPORATION
2. CURRENT ADDRESS/LOCATION OF THE COMPANY
3. TELEPHONE NUMBER AND EMAIL OF BUSINESS, MOBILE NUMBER
4. NOMINAL ISSUED CAPITAL
5. NAME OF CONTACT PERSON OR PERSON TO RECEIVE DOCUMENT
6. SHARE HOLDERS' PARTICULARS AND THEIR ID'S COPIED IN COLOURED
7. PARTICULARS OF DIRECTORS AND THEIR ID'S
8. DATE OF LAST ANNUAL REPORT AND FINANCIAL STATEMENT WITH ATTACHED COPIES
9. ACCOUNTING PERIOD OF THE COMPANY CURRENT OR INTENDED.
10. PARTICULARS OF TRANSFER OF SHARES WITH RELEVANT DOCUMENTS (IF ANY)
11. SECURITY/CHARGED CREATED WITH DOCUMENT. (IF ANY)

If shareholders are more than ten (10) Kindly send us valid identification documents for at least five (5) majority and minority shareholders



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